

What can an OhioMeansJobs Center do for you?

Services

The OhioMeansJobs Center offers resources and services at no charge to job seekers and employers

Services

BASIC CAREER SERVICES are available to all job seekers.

- Resource room which includes access to computers, phones, fax and copiers.
- Internet access
- Independent Résumé Development Software Program
- Computer and Employment Workshops
- Résumé and Cover Letter Assistance
- Job Banks and Available Job Listings
- Hiring Events and Job Fairs
- Priority of services to U.S. military veterans and spouses

TRAINING SERVICES may be available to individuals who have received individualized Career Services, have not become successfully employed and meet eligibility and suitability criteria.

- On-the-Job Training
 - Adult Education and Literacy
- BUSINESS SERVICES** are available to Hamilton County Employers
- Customized business services
 - Hiring events and job fairs
 - On-the-Job training program to help offset the cost of training a new hire

Resource Room

- A self-service resource room is available on a walk-in, first come first served basis.
- Computer usage is limited to a 120 minute timed session.
- The resource room offers internet-ready computers where job seekers can search and apply for open positions or create and update their résumés while working independently.
- The resource room also offers fax machines, telephones, copiers and job postings for the job seeker.
- We have computers dedicated solely for U.S. military veteran use.
- Assistive Technology is available to job seekers requiring specialized equipment.
- The resource room is available daily from 8:00 am – 4:30 pm. (Closes at 2:00 pm the last Friday of every month for maintenance)

Workshops

- Skill enhancing workshops including Basic Computer Skills.
- Job searching workshops including Resume and Interviewing Labs.
- Business Workshops of interest to local employers
- Look for our Workshop Calendar at the OhioMeansJobs Center or on our website at ohiomeansjobs.com/hamilton

Workforce Investment & Opportunity Act (WIOA)

The goal of WIOA is to increase participant employment, job retention, earnings, and occupational skill attainment.

Eligibility

To receive WIOA Services, you must be:

- 18 years or older
- A U.S. Citizen or be eligible to work in the U.S.
- Registered for Selective Service (males only) – Born on or after January 1, 1960
- Within income and suitability guidelines

